

# Republic of the Philippines

# Department of Education

# REGION IV- A CALABARZON CITY SCHOOLS DIVISION OF CITY OF TAYABAS

## REQUEST FOR QUOTATION (RFQ)

	Date:		August 05, 2025
Name of Company	RFQ No.:		2025-08-120
	PR No.:		2025-08-0120
	ABC:	P	20,130.00
Complete Company Address	PHILGEPS Ref.	No.:	N/A

HERBERT D. PEREZ BAC Chairperson

#### To Whom It May Concern:

Please quote your lowest price/s on the lot or item/s below, subject to General Conditions indicated herein, stating the shortest time of delivery and submit your quotation duly signed by your official representative not later than

August 12, 2025

at

9:00 am

to the address listed above.

#### **GENERAL CONDITIONS**

- 1. All entries must be typewritten and legible;
- 2. Bidders must submit the following eligibility requirements:
  - a. PHILGEPS Registration Certificate
  - b. DTI or SEC
  - c. Mayor's/Business Permit
  - d. Income/Business Tax Clearance
- 3. Place this RFQ in a sealed envelope and type the following details on the face of the envelope:

Your Company Name RFQ No.: 2025-08-120 PR No.: 2025-08-0120 PHILGEPS Reference No.: N/A

- Delivery period must be at least within seven (7) calendar days upon receipt of the Notice of Award (indicated the days of delivery in the Bidder's Certicate)
- 5. Item/s delivered must have warranties for unit replacements, parts, labor or other services;
- 6. Price validity shall be for a period of three (3) months;
- 7. Quoted prices must be inclusive of taxes, and other charges or fees and shall not exceed the Approved Budget for the Contract
- 8. Transaction with City School Division of Tayabas shall mean compliance by the winning bidder with the bid and delivery
- 9. Failure to comply with these conditions shall mean disqualification of your bid proposal.

	PLEASE QUOTE: PER LOT / PE	R ITEM		SUPPLIER/CO	NTRACTOR/CO	NSULTANT'S P	ROPOSAL BOX
ITEM	ITEM DESCRIPTION	0.0077	TT31770	FINANCIAL	PROPOSAL	TECHNICAL PROPOSAL	
NO.	(Item Name & Technical Specifications)	QTY.	UNIT	(Indicate the	e Price Offer)	(Indicate Brand/Model Offer)	
_	Request For Quotation for the Procurement of Scanner for Testing						
Progr	Programs and Other Related Activities (Activity Request#AR-2025- D6473-00066)		Unit Price	Total Price	Yes	No	
1	General Specifications Memory Capacity: 256 MB Power Source: AC: 220 - 240 V, 50/60 Hz LCD (Liquid Crystal Display): Touchscreen 2.7 in. (67,5 mm) TFT Colour LCD Power Consumption Scanning Approx. 14 W ReadyApprox. 4.0 W SleepApprox: 1.5 W Power OffApprox. 0.25 W Dimensions: (Wx D x H)285 x 255 x 231 mm Weights: Approx, 1.6 kg TemperatureOperating 41 to 95 °F (5 to 35 °C) Humidity: Operating20 to 80% ADF (automatic document feeder)Up to 20 pages (Paper: 80 g/m2 A4 size, or less than 2 mm) Document Size: Multiple Paper Width51 mm to 215.9 mm Length70 mm to 297 mm Single Paper: WidthS1 mm to 215.9 mm Length70 mm to 863 mm	1	pc				







**Address:** Brgy. Potol, Tayabas City **Telephone No.:** (042) 785-9615

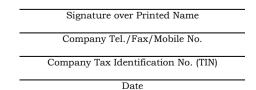
**Email Address:** tayabas.city@deped.gov.ph **Website:** https://www.sdotayabascity.ph

PLEASE QUOTE: PER LOT / PER ITEM			SUPPLIER/CONTRACTOR/CONSULTANT'S PROPOSAL BOX				
ITEM	ITEM DESCRIPTION	QTY.	UNIT	FINANCIAL		TECHNICAL PROPOSAL	
	em Name & Technical Specifications)  For Quotation for the Procurement of	_		(Indicate the Price Offer)		(Indicate Brand/Model Offer)	
_	and Other Related Activities (Activities D6473-00066)		_	Unit Price	Total Price	Yes	No
C T T	canner colour: Black WAIN Compliant: Windows Windows ® XP/Windows Vista ® Windows 0 7/Windows ® 8 IacintoshMac OS X v10.6.8, 10.7.x, 0.8.x VIA Compliant: Windows ®Windows 0 XP/Windows Vista ® /Windows ® CA Compliant: Macintosh Mac OS X 10.6.8, 10.7.x, 10.8.x SIS ® Compliant: Windows ®Windows 0 XP/Windows Vista ® /Windows B VXP/Windows ® 8 Colour Depth: Input30 bit colour rocessing Vityput 24 bit colour Processing esolution: InterpolatedUp to 1,200 × 0,200 dpi Viptical: Up to 600 x 600 dpi canning Width: 212 mm Herey Scale: 256 levels Vireles Scan Feature Iddel: ADS-1600W Ompatible Media: USB flash memory rive nterface: USB 1.1 Full Speed nterfaces Iddel: ADS-1600W VXSE:Hi-Speed USB 2.0, Vireless: LANIEBE 802.11b/g/n nfrastructure/Ad-hoc Mode) etwork Iddel: ADS-1600W VXAN: You can connect your machine to network for Network Scanning and emote Setup. Also included is Brother RAdmin Light Network Management oftware.  Vireless Network Security: SSID (32 haracters), WEP 64/128 bit, WPA- SK (TKIP/AES), WPA2-PSK (AES) etup Support Utility AOSS™: Yes VPS: Yes						
	Date of Event	N/A					
	Purpose	Procurem	ent of Scann	er for Testing Pro	ograms and Other	r Related Activit	ties

### SUPPLIER/CONTRACTOR/CONSULTANTS CERTIFICATION

Atter having carefully read and accepted your General Conditions, I/We quote you on the item/s at price/s noted above for immediate delivery and shipment which can be made in \_\_\_\_\_ days from receipts of the Notice of Award.

CANVASSER'S CERTIFICATION
This is to certify that I have full knowledge, authority and responsibility in distributing and/or collecting the Request for Quotation (RFQ) in accordance to the guidelines in securing prices for the City Schools Division of Tayabas.
Authorized Representative









**Address:** Brgy. Potol, Tayabas City **Telephone No.:** (042) 785-9615

**Email Address:** tayabas.city@deped.gov.ph **Website:** https://www.sdotayabascity.ph